

*Town of DeWitt Recreation Department*  
*5400 Butternut Drive, East Syracuse, New York 13057*  
*(315) 446-3910 x 9*  
[townofdewitt.recdesk.com](http://townofdewitt.recdesk.com)

## Maxwell Park Field Rental Form

### 6560 Badgley Road, East Syracuse, NY

Rental Date(s) \_\_\_\_\_

Start Time \_\_\_\_\_ End Time \_\_\_\_\_ Total Hours \_\_\_\_\_

Purpose of Request \_\_\_\_\_

Requested Field(s) \_\_\_\_\_ Softball Field 1 \_\_\_\_\_ Softball Field 2 \_\_\_\_\_ Multi-Use

Field Type \_\_\_\_\_ Basic \_\_\_\_\_ Lined \_\_\_\_\_ Lighted \_\_\_\_\_ Lined & Lighted  
(Choose One)

Contact Person (on-site during use) \_\_\_\_\_

Cell \_\_\_\_\_ Home \_\_\_\_\_ Work \_\_\_\_\_

Email \_\_\_\_\_

Contact Address \_\_\_\_\_  
Street/Apt # \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Organization (if applicable) \_\_\_\_\_ Phone \_\_\_\_\_

	Basic Field (No Lights or Lines)	Lined Field	Lighted Field	Lighted & Lined Field	Security Deposit
Resident Rate	\$35/hour	\$45/hour	\$75/hour	\$85/hour	\$50
Non- Resident Rate	\$45/hour	\$55/hour	\$85/hour	\$95/hour	\$50

## TERMS OF USE:

1. **Facility must be left in order or security deposit may be retained.**
2. **A carry in, carry out policy is in effect for trash in all facilities.**
3. Applicant assumes responsibility for participants, spectators AND any damages incurred.
4. Certificate of insurance may be required.
5. This permit is for the period shown and is subject to all the rules and regulations of the Town of DeWitt.
6. Rental time **includes set up and clean up**. Additional hours are not permitted and will result in loss of security deposit.
7. The Town will not guarantee accommodations for more than the numbers indicated.
8. Returned checks will be assessed a \$20.00 fee.
9. The selling of any items is prohibited without a permit from the Town of DeWitt. No admission fee may be imposed without prior written permission of the Town of DeWitt.
10. No advertising of event without permission from Town of DeWitt.
11. **Cancellations and refunds will not be made unless permit holder notifies the Recreation Office at least thirty (30) days before the reservation date.**
12. The Town of DeWitt reserves the right to void the permit should facilities become unavailable for any reason.
13. Compliance with all applicable laws, guidelines and regulations of the State of New York, the Town of DeWitt, and Onondaga County is a requirement of the permit holder.
14. The person listed on this form and signing as representing the above named group is legally responsible for any and all actions of group members while they are in a Town of DeWitt facility. This person will be held financially responsible for any and all damages to park property caused by a member of his/her group.
15. The undersigned hereby acknowledges that he/she has read, understands, and agrees to comply with the above terms and conditions. The undersigned further verifies that he/she is 21 years of age or older and assumes all responsibility for the action of the above group.

I, \_\_\_\_\_, hereby request reservation of the Town of DeWitt facility named above, for the date(s), times and purpose shown. I certify that I understand and agree to the terms of use. I further agree to hold harmless the Town of DeWitt, its officers and employees, in any claim of personal injury or property damage in any way arising from use of this facility.

\_\_\_\_\_  
Permit Holder's Signature (signature must be same as name of reservation form)

\_\_\_\_\_  
Date

### For Office Use Only

Notes:

Total Paid: \_\_\_\_\_

Date: \_\_\_\_\_